KENSINGTON NURSERY SCHOOL

**BOARD MEETING—November 14, 2018**

Meeting called to order at 7:05pm.

**Attendees:** Jason Georgini, Betty Mayer, Kate Dow, Martha Rogers, Michelle Cyr, Jennifer Bryant, Gwen McCann, Lisa DeGroff, Moira Daigle, Sylvia Zoltobrzuch, Liz May

**October Minutes**—approved as written

**Treasury Report:** With previous year comparison

|  |  |  |  |
| --- | --- | --- | --- |
| MONTH/YEAR | November 2018 | November 2017 | **+/- change** |
| **INCOME** | **$12,420** | **$14,565.45** | **-$2145.45** |
| **EXPENSES** | **$10,360.08** | **$9,258.53** | **+$1,101.55** |
| **CHECKING ACCT** | **$10,826.46** | **$30,073.29** | **-$19,246.83** |
| **MONEY MARKET** | **$10,313.78** | **$30,184.77** | **-$19,870.99** |
| **CD** | **$30,089.24** | **N/A** | **+$30,089.24** |

**OLD BUSINESS:**

**Enrollment:**

Pre-K 3: 16

Pre-K 4: 19

**Fundraising:**

**-Wreaths**: Will be delivered/picked up on 11/30/18 for 12/1/18 pick up at the Santa’s Workshop fundraiser.

**-Butterbaids**: $158 raised from sales

**-Santa’s Workshop**: Instead of “Breakfast with Santa” there will be “Santa’s Workshop”. It will be open from 9:00am-11:00am and admission is free. This will be an indoor and outdoor event, weather permitting (snow date of 12/8/18). Donuts and coffee will be served outside under a tent. Inflatables and a chalk-drawn winter wonderland will be outside. A viewing of the “12 Days of Christmas” raffle items will be inside along with tables for crafts, for example, making reindeer food and a Dear Santa letter writing station. Raffle tickets are $10/ticket and will be sold at the Workshop and also before and after school during the week of 11/26/-11/30.

**NEW BUSINESS:**

**Open House:** January 12, 2019 10:30am-12:00pm

**December Holiday Meeting:** Thursday, 12/13/18 at Portofino’s

**Budget Review:** The budget was reviewed and the 2019 budget was proposed. Adding a teacher to the Pre-k 3 class was discussed and the new budget reflects the addition while also raising tuition for both classes, raising the scholarship fund, and accounting for no-fills. A discrepancy was discovered with the “copier” line item in the budget and upon further investigation from Martha Rogers there is a $568 credit on the account. They have been discounting the rental fee consistently. A new budget for the copier has been made.

**NEXT MEETING WILL BE HELD ON WEDNESDAY, 1/9/19 AT 7:00PM**

Submitted by Liz May, 11/16/18