**Kensington Nursery School   
Board Meeting – September 13, 2017**

Meeting called to order at 7:08pm

**Attendees**: Jason Georgini, Moira Daigle, Michelle Cyr, Lisa DeGroff, Gwen McCann, Martha Rogers, Kate Dow, Sylwia Zoltobrzuch, Betty Meyer, Melissa Urrunaga

**Minutes:** Minutes passed.

**Treasury Report**:

\*\*Income - $16,532.84 (including transfer from paypal of appx $3,500)

\*\*Expenses - $7, 091.18

\*\*Checking - $24, 766.37

\*\*Money Market - $30,172.96

**Old Business**

**Enrollment Updates:**

* + 2 day- 4 openings
  + 3 day- No opening
  + Health forms- Still workin on families that need updated forms
  + Tuition payments are on track
  + Flu shots need to be done

**Fundraising-**

* + Mums made $753
  + Butter Braids due 10/13 and will arrive 10/27

**Family Fun Night-**

* + Movie night will be 11/3 in Reeves (upstairs). Showing a short Halloween Family Movie
  + Set up at 5:30. Event 6pm -8pm. Need Projector
  + Pizza will be served.
  + Thanks to Kate & Sylwia for the planning

**New Business**

* **Special Person’s Day**-10/14 for 2 day class; 10/21 for 3 day. Sign ups are posted.
* **Teacher Aide Interviews**-
  + 11 applications received from Indeed and the Citizen ad
    - 3 past KNS families
  + Need small volunteer committee for picking with applications to interview then scheduling interviews.
* **Strategic Planning-**
  + Handed out SWOT Analysis and SMART Goal Setting to review and start thinking about
  + Will start strategizing and review on a monthly basis.

**Next meeting**: Wednesday, November 8th at 7:00pm.

Meeting Adjourned at 7:50 pm

Respectfully submitted,

Melissa Urrunaga