**Kensington Nursery School   
Board Meeting – September 13, 2017**

Meeting called to order at 6:02pm

**Attendees**: Jason Georgini, Moira Daigle, Michelle Cyr, Lisa DeGroff, Jennifer Bryant, Gwen McCann, Martha Rogers, Kate Dow, Sylwia Zoltobrzuch, Melissa Urrunaga

**Minutes:** June minutes and August minutes on the website, but were not reviewed by all.

Minutes will be posted to the website for review.

**Treasury Report**:

\*\*Income - $0

\*\*Expenses - $6, 043.64

\*\*Checking - $15, 325.51

\*\*Money Market - $30,159.57

**Old Business**

**Enrollment Updates:**

* + 2 day- 4 openings
  + 3 day- 1 opening
  + Health forms- All in. Tricia (consulting RN) just completed her review and contacted families that needed updated forms

**New Business**

* **Fundraising-**
  + Butter Braids at Orientation- Forms will go home after mums
  + Mums due 9/20
  + Handout and poster listing upcoming fundraisers for the year
* **Parent Orientation-**
  + Jason to introduce Gwen. Gwen will then talk about the history of the school and introduce staff. From there break out to classroom discussions.
  + In classroom discussions, include information about Scholastic book points and budgets (esp for memory books)
  + signups for Fundraising events, memory books and playdoh making on a table upstairs.
* **Strategic Planning-**
  + Discussed staff openings. With enrollment down, it’s ok with 2 teachers and 1 parent in 2 day class. However, aide position should look to be filled for 3 day class.
  + Discussed needs of family (before/after care, working parent, etc) in relation to how it impacts the school and where we see the school moving forward.
* **Family Fun Night-**
  + Family Movie night at KNS will be November 3rd. Pizza will be served. Kate & Sylwia working on the plannning

**Next meeting**: Wednesday, October 11th at 7:00pm.

Meeting Adjourned at 6:50 pm

Respectfully submitted,

Melissa Urrunaga